

Detailed version: for print, online and other media

Communication Director

International Child Care (ICC), USA, a Faith Based not-for-profit working in Haiti and Dominican Republic for almost 50 years, seeks a Communication Director (C.D.) for the US development office located in Kalamazoo, MI.

To advance the mission of ICC/USA, the Communication Director supports the fundraising efforts of the US National Office through communications in print, online, social media and donor cultivation. The C.D. also serves as ICC's website administrator.

The C.D. coordinates Mission Education Encounter Trips for the organization; serves to support the National Director in implementing strategies for marketing, and community affairs and events; represents ICC through various speaking engagements and other promotional events in support of ICC's mission programs.

The ideal candidate will possess:

- A Bachelors degree in related field
- Experience in nonprofit sector.
- Excellent written and verbal communication skills.
- Computer expertise with MS Office package (esp. MS Publisher); Adobe Creative Suite
- Website design and development
- High level of customer service experience, energy and self-motivation.
- Excellent project management skills with the ability to manage multiple timelines and deadlines.
- Ability to travel to Haiti and the Dominican Republic two to three times annually.
- Must obtain or have a valid Passport.

For more information on ICC, visit our website: www.internationalchildcare.org

Submit your cover letter, resume, samples of publishing/writing, personal and professional references electronically to: iccusa@internationalchildcare.org or mail to International Child Care, USA, Attn: Keith Mumma, National Director, 240 W. Michigan Avenue, Kalamazoo, MI 49007

Deadline for application materials: Monday January 4, 2016